



Inspiring growth and improvement

A large circular inset with a white border occupies the center of the page. Inside the circle is a grayscale photograph of a hand typing on a black computer keyboard. The keys are visible, and the hand is positioned over the middle section of the keyboard.

PfMP[®] Boot Camp

www.businessbeam.com

Highlights

Experienced & accredited trainers

Approved training material

Based on PMI's Standard for Portfolio Management

35 contact hours

Practice examination included

Excellent first attempt pass ratio

Enhance your competence and knowledge in Portfolio management and establish your ability to handle complex portfolios. Prepare for PMI's premium PfMP qualifications.

Introduction

The Portfolio Management Professional (PfMP®) Certification is PMI's most elite, globally respected and acclaimed qualification for Portfolio Managers. Formal portfolio management is the most effective way to implement strategic initiatives because it bridges the gap between strategy and implementation. Portfolio managers align projects, programs and operations with strategic objectives, investing resources in the right work to deliver the expected value.

The PfMP® training workshop delivered by industry experts explains the efficient ways of reducing risk and implementing strategic initiatives, the execution of portfolio management process, portfolio progress analysis, balancing conflict demands between programs and projects and allocation of resources to high priority projects based on the return on investment and portfolio risks. The training enables candidates to manage and align projects and programs efficiently to meet the business strategy, identify, analyse and keep track of the changes in business strategy against portfolio.

Learning Objectives

Candidates should expect to gain competencies in the following areas after successful completion of the training course:

- Understand the whole process of project portfolio management and how it contributes to organizational success
 - Learn about the benefits of portfolio management
 - Understand the strategic planning process, tools and techniques
 - Understand how best to identify and apply selection criteria to project portfolio components
 - Learn about change and cost management techniques
 - Understand about stakeholder management techniques
- Formulate effective project portfolio reports

Contents

> **Introduction**

- ▶ What Is a Portfolio?
- ▶ Relationships Among Portfolios, Programs, Projects, and Operations
- ▶ What Is Portfolio Management
- ▶ Principles of Portfolio Management
- ▶ Relationships Among Portfolio Management, Organizational Strategy, Strategic Business Execution, and Organizational Project Management
- ▶ Portfolio Components and Their Interrelationships
- ▶ Role of the Portfolio Manager
- ▶ Other Roles in Portfolio Management

> **The portfolio life cycle**

- ▶ Ongoing Life Cycle
- ▶ Portfolio Management Information System
- ▶ Governance Within the Portfolio Life Cycle

> **Portfolio strategic management**

- ▶ Portfolio Strategic Objectives
- ▶ Developing Portfolio Strategic Objectives
- ▶ Strategic Risk Appetite
- ▶ Portfolio Charter
- ▶ Portfolio Roadmap
- ▶ Key Portfolio Components
- ▶ Portfolio Optimization
- ▶ Managing Strategic Alignment

> **Portfolio governance**

- ▶ What Is Portfolio Governance?
- ▶ Guiding Principles
- ▶ The Concept of Governance
- ▶ Effective Portfolio Governance Design Factors
- ▶ Portfolio Governance Roles

> **Portfolio capacity and capability management**

- ▶ Capacity Management
- ▶ Capacity Planning
- ▶ Supply and Demand Management
- ▶ Supply and Demand Optimization
- ▶ Organizational Capabilities
- ▶ Capability Assessment
- ▶ Capability Development
- ▶ Performance Reporting and Analytics
- ▶ Balance Capacity and Capability

> **Portfolio stakeholder engagement**

- ▶ Definition and Identification of Portfolio Stakeholders
- ▶ Analysis of Portfolio Stakeholders
- ▶ Stakeholder Engagement Planning
- ▶ Identifying Communications Management Approaches
- ▶ Manage Portfolio Communications

> **Portfolio value management**

- ▶ What Is Value Management?
- ▶ Components of Value Management
- ▶ Negotiating Expected Value
- ▶ Maximizing Value
- ▶ Assuring Value
- ▶ Realizing Value
- ▶ Measuring Value
- ▶ Reporting Value

> **Portfolio risk management**

- ▶ Portfolio Risk Management
- ▶ Key Planning Elements
- ▶ Portfolio Risk Management Framework and Portfolio Risk Management Plan

> **Examination Review**

- ▶ PfMP application process
- ▶ Exam tips and tricks
- ▶ Practice Examinations

Recommended Participants

This course is designed for professionals who want to learn portfolio management practices and aim for Project Management Institute's Portfolio Management Professional (PfMP) certification.

Prerequisites

Knowledge and experience of portfolio management will be helpful, but not necessary.

Course Format

The course uses a stimulating mix of instructions, quizzes, workshops, discussions and practice exam.

Duration

4 days

Materials Provided

- › Training reference manual containing copy of course slides, support documents, quizzes and answers
- › Practice examination
- › Training Certificate

Practice Exam

A four-hour practice exam is part of the course. The practice exam aims to help participants in passing the PfMP certification exam.

Certification Exams

Certification examination is NOT part of this training course. Examination candidates must apply at the PMI website, and receive authorization for the examination. Examinations are held at designated Prometric centers only.

The PfMP® examination consists of 170 multiple-choice questions. Of the 170 questions, 20 are considered pre-test questions. Pre-test questions do not affect the score but are used in examinations as an effective and legitimate way to test the validity of future examination questions. All questions are randomly placed throughout the examination.

- › Total examination questions: 170
- › No. of scored questions: 150
- › No. of pre-test (unscored) questions: 20
- › Allotted examination time: 4 hours

Reference Material

This training is based on the Standard for Portfolio Management, 4th edition, published by the Project Management Institute Inc. in 2017.

About Business Beam

Business Beam is a top of the line Management consultancy, training and outsourcing firm that helps organizations solve problems in strategy, governance, operations, quality, services, projects, information security, business continuity, human resources, risks and internal audit.

Established in 2004 with a vision to drive organizations towards corporate excellence, Business Beam has served hundreds of organizations of various sizes, different domains and geographical regions.

Business Beam partners with customers to convert them into high-performance businesses and governments. We feel honored to help them grow!

Our training program has successfully reached to more than 7,000 professionals and executives, from 25+ different nationalities, and representing 1000+ organizations.

Business Beam is AXELOS certified partner and Accredited Training Organization (ATO) for COBIT, ITIL, PRINCE2, P3O and DevOps. We are also itsMF member, PECB partner, ISACA official licensee and CMMI Institute partner.

Contact Us

To find out more about how Business Beam can help you meet your growth objectives, visit www.businessbeam.com or contact us at training@businessbeam.com

